

## **Hingham Housing Authority Board Meeting**

**Tuesday, January 12, 2021 at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, January 12, 2021 at 5:00 p.m. via video conference and upon a call of the roll, the following Commissioners were found Present and absent:

Present

Gregory O'Meara  
Irma Lauter  
Megan Buhr  
Janine Suchecki

Absent

James Watson

### **Approval of Minutes**

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the Minutes from the December 8, 2020 Regular Board Meeting. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Buhr, to approve the Minutes from the December 15, 2020 Regular Board Meeting. The vote was as follows: Commissioner O'Meara, abstain; Commissioner Lauter, yes; Commissioner Buhr, yes; Commissioner Suchecki, yes

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve the Minutes from the December 15, 2020 Executive Session Board Meeting. The vote was as follows: Commissioner O'Meara, yes; Commissioner Lauter, yes; Commissioner Buhr, yes Commissioner Suchecki, yes.

### **Approval of December 2020 Warrant List**

There were no questions regarding the accounts payable and payments warrant for the month of December.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the December 2020 Warrant List as presented. The motion passed unanimously.

### **Modernization**

Commissioner O'Meara made a motion, seconded by Commissioner Buhr, to award and authorize the Executive Director to execute a contract to the lowest responsible bidder for energy, lighting upgrades at Thaxter Park. The general bids are due on January 21, 2021. The funding source for this project is DHCD sustainability funds. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the renewal of the Fenton Ewald contract for Fee Accountant services for the 400-1 and 689 programs in the amount of \$800 per month. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the renewal of the Fenton Ewald contract for Fee Accountant Services for the HCV program in the amount of \$304 per month. The motion passed unanimously.

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve the fiscal year 2021 budget for the 400-1 showing total revenue of \$529,250 and total expenses of \$553,792, thereby requesting a subsidy of \$116,398 and further that the Executive Director's total annual salary of \$0 for fiscal year. The motion passed unanimously.

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve the fiscal year 2021 budget for the 689 program showing total revenue of \$43,986 and total expenses of \$41,155, thereby requesting a subsidy of \$0 and further that the Executive Director's total annual salary of \$0 for fiscal year. The motion passed unanimously.

Ms. McAuliffe said that the Board had the option to sign the certifications or to send in extracts from the Board meeting. The Board opted to send in extracts with the Director signing the certifications.

### **Executive Director's Report**

Mr. Marathas reported on the following:

- There has been a surge of vacancies and we are nearing the end. One was a transfer in which each apartment needed all new flooring.
- Work has been done to Scotland Road, in which the Pembroke Housing Authority is now administering the voucher.
- Lighting upgrade is in place.
- Major sewer line backup on Beal St, was addressed by our plumber
- Temporary laborers have fogged all properties.
- Boiler project punch list has been reviewed by the plumber and repairs have been completed.
- Housing forum had a discussion via zoom last night.
- Capital needs assessment is in the works and is attached to your report. Capital needs do change as needs of the Authority change.

The Chairperson opened the meeting up to visitors for comments.

The visitors present did not wish to speak.

Commissioner Lauter took a moment to thank Grace, Colleen, Terry and James for the work that they put into the Board packages each month.

The next meeting is scheduled for February 9 2020. The Commissioners collectively agreed to have the meeting start at 5:00 p.m.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to adjourn. The motion passed unanimously and the meeting adjourned at 5:32 p.m.

Respectfully submitted,

Terry Champion