

Hingham Housing Authority Board Meeting

Tuesday, November 10, 2020 at 5:00 p.m.

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, November 10, 2020 at 5:00 p.m. via video conference and upon a call of the roll, the following Commissioners were found Present and absent:

Present

Gregory O'Meara
Irma Lauter
James Watson
Janine Suchecki

Absent

Megan Buhr

Approval of Minutes

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the Minutes from October 13, 2020. The motion passed unanimously.

There were no questions regarding the accounts payable and payments warrant for the month of October.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the accounts payable and the payments warrant for the Month of October, 2020. The motion passed unanimously.

Commissioner O'Meara made a motion, seconded by Commissioner Watson, to approve and authorize the Executive Director to enter into a contract with Owl Engineering for \$16,000. The source of funding is sustainability grant from Department of Housing and Community Development. Owl Engineering was selected through DHCD House Doctor Program. The motion passed unanimously.

Other items as may not be reasonably known within 48 hours of the meeting

Commissioner O'Meara asked about the email that was received about stand-alone heaters. Mr. Marathas responded that these are not allowed at the Hingham Housing Authority. This type of heaters are not suitable for long term heat and are dangerous.

Old Business

Handrail request (requested by Jim Watson)

Commissioner Watson asked about handrails on housing authority walk ways to help when the conditions are icy.

Mr. Marathas said that this is something that can be visited when doing the five year capital plan next year. This would require a modification of the plan and DHCD Plan.

CPA Update from Megan Buhr

This will be placed on next month's agenda.

Boy Scouts Craft Update by Irma Lauter

Irma reported that because of COVID restrictions, there is nothing taking place and this would be revisited after the holidays.

Executive Director's Report

Mr. Marathas reported on the following:

- Building 2 Unit 7 vacancy completed and ready to rent. Unit received new flooring.
- Building 9 Unit 58 vacancy completed awaiting flooring replacement.
- Building 16C Unit 79 vacancy completed and ready to rent.
- Building 16B Unit 76 new vacancy in progress.
- A brochure is being put together for all tenants this will include all HHA policies
- Support Services is creating a pamphlet for all tenants describing all of the services their department offers.
- The website is currently in the design phase.
- All common areas and offices are continued to be sanitized daily.
- The community room will remain closed until March.
- Face masks were delivered to tenants as well as Police and Fire Department.

The Chairperson opened the meeting up to visitors for comments.

Ruth Bennett spoke and thanked Mr. Marathas for his efforts to combat tenants who are violating the no smoking policy.

The next meeting is scheduled for December 8, 2020. The Commissioners collectively agreed to have the meeting start at 5:00 p.m.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to adjourn. The motion passed unanimously and the meeting adjourned at 5:40 p.m.

Respectfully submitted,

Terry Champion