

Hingham Housing Authority Board Meeting
Tuesday, September 8, 2020 at 5:30 p.m.

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, September 8 2020 at 5:00 p.m. via video conference (gotomeeting.com) and upon a call of the roll, the following Commissioners were found present and absent:

| <u>Present</u> | <u>Absent</u> |
|-----------------|---------------|
| Gregory O'Meara | None |
| Megan Buhr | |
| Irma Lauter | |
| James Watson | |
| Janine Suchecki | |

Commissioner Lauter made a motion, seconded by Commissioner Buhr, to approve the Minutes of the August 11, 2020 Board Meeting. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Watsib, to approve the Accounts Payable and the Payments Warrant for the Month of August, 2020. The motion passed unanimously.

Executive Director's Report

Discussions:

Mr. Marathas reported that he has looked at the property and the financials of the Lincoln School and said he does not believe now is the right time to bid on the management agreement and that the focus needs to continue to be on the residents of the Hingham Housing Authority.

The Commissioners agreed with Mr. Marathas and both said they would revisit this when the next RFP becomes available.

Mr. Marathas reported that a \$100,000 grant application was approved. As repairs and updates are made, we are able to submit costs to DHCD for reimbursement.

The Community Preservation Application is in process.

New uniforms have arrived for the maintenance staff.

Sewer connection work has started.

Window project at 667-2 and 705s are in design phase.

Lighting project is in design and the next meeting is August 13th.

State unit inspections are 100% complete for fiscal year 2020.

Section 8 unit inspections are 96% complete for fiscal year 2020.

We are still experiencing difficulty renting congregate units. Two units remain vacant.

We are expecting four new elderly vacancies as of September 1st.

Tenant Update

Covid 19 deep sanitizing every day, additional staffing on weekends.

No positive cases as Hingham Housing Authority to date.

New signage installed requiring face coverings in all common areas.

Visitor policy lifted as of July 1, 2020.

Community Room closure extended to September 1, 2020.

Administrative office remains closed to public until October 1, 2020.

The Commissioners commended Mr. Marathas on his efforts with sanitizing and keeping the staff and residents safe.

Financials

Financials are currently being closed out for fiscal year. They will be presented at the September Board Meeting.

Commissioner Lauter said she has joined a NAHRO Commissioners' Committee which will consist of eight members. They will be looking at CHAMP and Executive Director Contract requirements and making recommendations to DHCD.

There being no further business, Commissioner Lauter made a motion, seconded by Commissioner Watson to adjourn. The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Terry Champion, Recording Secretary