

Hingham Housing Authority Board Meeting
Wednesday, July 13, 2021 at 5:00 p.m.

A Regular Board Meeting of the Hingham Housing Authority was duly called and held on Wednesday, July 13, 2021 at 5:00 p.m. via video conference and upon a call of the roll, the following commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Gregory O'Meara	Megan Buhr (excused)
Irma Lauter	
Janine Suchecki	

Approval of Minutes

Commissioner Suchecki asked that the minutes be consistent throughout regarding the referencing of Chairman or Chairwoman. The Recording Secretary agreed to make that change in the June 9th minutes, as well as provide consistency going forward.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the Minutes from the June 9, 2021 Regular Board Meeting with the change on page 3 to Chairwoman. The motion passed unanimously.

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve the accounts payable as presented. The motion passed unanimously.

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve and authorize the Executive Director to execute Amendment #14 to the Contract for Financial Assistance for Capital Improvement Work Plan #5001 between the Commonwealth of Massachusetts Department of Housing and Community Development and the Hingham Housing Authority. Amendment #14 will result in an increase of \$50,000 to Work Plan #5001, bringing the total award to \$1,945,959.50. The motion passed unanimously.

Discussion on the new Hingham Housing Authority website.

Colleen Whalen said the same web designer was used that Quincy Housing Authority used for their website.

Commissioner Suchecki asked that the other properties be listed on the website, as only Thaxter Street is listed.

Commissioner Suchecki asked that the Town of Hingham be contacted in order to provide a link from the Town's website to the Hingham Housing Authority's website.

Discussion on Formation of a Tenant Association

Mr. Marathas said there has not been much of an interest amongst the tenants in forming an association. Discussion was held and it was decided to revisit the tenant association formation when the Community Room opens.

Finance

Grace McAiliffe reported that year end reporting is ongoing and submissions should be ready for the next Board Meeting.

Hingham's financial statements are looking good. There is some expense sitting in the 400-1 program related to the Creative Place making Grant that will be moved once the project is finished.

The utility allowances for the section 8 voucher holders were discussed. This will be put on next month's agenda for the Board to adopt.

Discussion was also held on what utilities our public housing family residents pay.

Executive Director's Report

Mr. Marathas reported on the following:

- Installation of new bath floors and lobby entrance
- Installation of new gazebo exterior accent lighting
- Set up new tenant computer station with working internet access
- Installation of vending machines back to the community room
- There are currently no vacancies
- Granite countertop for applicant area
- Two new hires to the Senior Team, Rick Brouillard Director of Modernization and Strategic Planning and Laura Taylor, Assistant Executive Director

Mr. Marathas explained there was a four inch water main break resulting in a large water bill. Mr., Marathas said he is working with the water department regarding the bill and the break has been repaired.

Next month we will put CPC on the agenda.

Mark Robinson a resident of Thaxter Street was present and asked to discuss the parking situation. He said he comes home late at night and is unable to get parking near his unit and also reported to the Board he has some back issues in which he needs to have surgery.

It was suggested to the tenant to get a handicapped placard from the RMV and park in one of the handicapped spots.

Discussion continued regarding the tenant's parking issues, however, staff said there is parking, however, it may not always be close to a residents' unit.

The next meeting will be held on August 10th at 5:00 p.m. in the Community Room.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to adjourn. The motion passed unanimously and the meeting adjourned at 6:07 p.m.

Respectfully submitted,

Terry Champion, Recording Secretary