

**Hingham Housing Authority
30 Thaxter Street, Community Room
Hingham, MA 02043
Board of Commissioner's Meeting, October 19, 2021 at 5:00 p.m.**

A Regular Board Meeting of the Hingham Housing Authority was duly called and held on Tuesday, October 19, 2021 at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Gregory O'Meara
Irma Lauter
Ruth Bennett
Janine Suchecki

Absent

Megan Buhr (excused)

Pledge of Allegiance

The Pledge of Allegiance was led by the Chairwoman, Janine Suchecki.

The Chairwoman welcomed Ruth Bennett as the Tenant Representative on the Board.

Approval of the Minutes from the September 7, 2021, Regular Board Meeting

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the Minutes from the September 7, 2021 Regular Board Meeting. The motion passed unanimously.

Tenant Association

Mr. Marathas explained that as the Hingham Housing Authority is in the process of forming a Tenant Association, there is a place on the agenda for the Association to report to the Board on happenings within the Association.

The Chairwoman opened the meeting up for any tenant wishing to speak or report to the Board.

There was no one present wishing to speak with the Board.

Laura Taylor spoke and informed the Board on the rules pertaining to the Tenant Board Member as far as participation as a Commissioner as well as a participant in the Tenant Association.

Motion to approve the Accounts Payable as Presented

Commissioner Bennett made a motion, seconded by Commissioner Lauter, to approve the accounts payables as presented.

Mod/Maintenance

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve Change Order No. 1 to the contract with M-V Electrical Contractors, Inc. for the Energy Lighting Upgrades at Thaxter Park. Change Order No. 1 will result in an increase of \$1,740.34 to the contract amount with no change in the contract time. The motion passed unanimously.

Tenant Services

Laura Taylor reported that DHCD recently visited the Hingham Housing Authority for a PMR review. The review went well and DHCD will be publishing the Hingham Housing Authority's results.

Executive Director's Report

Mr. Marathas reported on the following:

- Alarm Testing building 1, 2 and 3 completed.
- Battery back up replacements 1, 2 and 3 completed.
- Emergency light head replacement and battery replacement building, 16C.
- Occupancy inspector completed 100 Beal Street and Certificate issued.
- Lighting grant project in progress, 80% completed interior and exterior.
- Preconstruction meeting for window replacement t 667-2 and 705, expected construction to begin March 2022.
- Mini Split grant application in progress.
- All common area hallways have been cleaned.
- Sink hole from water main break is complete.
- Patio Materials delivered and on site.
- Building 6 Unit 34 completed, awaiting floor replacement.
- Building 2 Unit 6 completed, awaiting floor replacement.
- Meeting with Jack Cooper to assist in setting up Tenant's Association.
- Hosted dinner party with tenants to continue work on establishing Tenants' Association.
- In progress of establishing flu clinic to be held at Thaxter Street.

Discussion took place between Mr. Marathas and the Board members on the site inspection visit from Larry Linder and the letter that was sent to the Town Administrator. The next CPC meeting is being held tomorrow evening and all who can attend are encouraged to do so. The meeting is being held via zoom, and the link can be found on the Town of Hingham's website.

Mr. Marathas updated the Board on the hiring of Colleen Whalen as a Quincy Housing Authority employee. Ms. Whalen will continue to work her hours at the Hingham Housing Authority in addition to assisting Quincy.

Mr. Marathas updated the Board on the RAD process that Quincy is undertaking. During the updating process, the topic of Section 8 vouchers was discussed, and the Board asked if Hingham could receive additional vouchers. Mr. Marathas said he does apply for additional vouchers whenever the opportunity presents itself. Chairwoman Suchecki asked that we visit the voucher discussion, three months from now at the January 2022 meeting.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:59 p.m.

Respectfully submitted,

Terry Champion, Recording Secretary