

**Hingham Housing Authority
30 Thaxter Street, Community Room
Hingham, MA 02043
Board of Commissioner's Meeting, November 9, 2021, at 5:00 p.m.**

A Regular Board Meeting of the Hingham Housing Authority was duly called and held on Tuesday, November 9, 2021, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Gregory O'Meara
Irma Lauter
Ruth Bennett
Janine Suchecki

Absent

Megan Buhr (excused)

Pledge of Allegiance

The Pledge of Allegiance was led by the Chairwoman, Janine Suchecki.

Approval of the Minutes from the October 19, 2021, Regular Board Meeting

Commissioner Bennett made a correction on page 2, the word flu was spelled incorrectly.

Commissioner Lauter made a motion, seconded by Commissioner Bennett, to approve the Minutes from the October 19, 2021, Regular Board Meeting, with the word flu being corrected. The motion passed unanimously.

Tenant Association

Lois Painten spoke to the Board and said that elections for the officers will be held in December.

The Board was very pleased that the residents are moving forward with a formal tenant association.

Motion to approve the Accounts Payable

Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to approve the accounts payables as presented. The motion passed unanimously.

Mod/Maintenance

Commissioner O'Meara made a motion, seconded by Commissioner Bennett, to approve Change Order No. 2 to the contract with M-V Electrical Contractors, Inc. for the Energy Lighting Upgrades at Thaxter Park. Change Order No. 2 includes revisions to the lighting fixture types and revisions in the laundry room to larger fixtures Change Order N. 2 will result in an increase of \$1,329.42 to the contract amount with no change in the contract time. The motion passed unanimously.

Finance

Grace McAuliffe reported to the Board on the financials. Quarterly filing for September are completed. October filings will be ready for the December Board Meeting.

Mr. Marathas is in communication with the water department on the adjustment of the water bill. We will continue to not pay the bill, until the adjustment is made.

Executive Director's Report

Mr. Marathas reported on the following:

- Alarm testing building scheduled for November.
- Storm damage, trees cut up and debris removed.
- Community Preservation Committee site walk
- 100 Beal Street siding repaired.
- 90% completion of lighting upgrade project.
- Exterior water shut off for winter months.
- Outdoor furniture stored for winter months.
- Air Conditioner covers scheduled to be installed this week.
- All time clocks adjusted for day light savings.
- Greater Boston Food Bank Delivery Completed.
- Needs assessment scheduled for November 18th at 10:00 a.m.
- Gorman Fire Appliance has inspected all extinguishers and lighting.
- Booster shots for the COVID virus will be scheduled.

Community Preservation Committee Update

Mr. Marathas said that three of the applications submitted are still being considered by the Community Preservation Committee.

Mr. Marathas encouraged residents to attend the Community Preservation Committee's next meeting. The meetings are posted on the Town's website and are held via zoom.

There being no further business, Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:24 p.m.

Respectfully submitted,

Terry Champion, Recording Secretary