

**Hingham Housing Authority Board Meeting
Tuesday, January 11, 2022, at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, January 11, 2022, at 5:00 p.m. via video conference and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Gregory O'Meara	None
Irma Lauter	
Ruth Bennett	
Megan Buhr	
Janine Suchecki	

Approval of the Minutes

Commissioner O'Meara made a motion, seconded by Commissioner Bennett, to approve the minutes from the December 14, 2021, Regular Board Meeting. The motion passed unanimously.

Approval of the Accounts Payable as Presented

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the accounts payable as presented. The motion passed unanimously.

Finance

Ms. McAuliffe reported that there are still some components outstanding from DHCD but since we are halfway through the fiscal year, we should at least have a baseline budget in place. A budget revision submission will likely happen in March or April of this year.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to adopt the FY 2022 Budget for Hingham Housing Authority's 400-1 program as follows:

- a. Total Revenue of \$514,922, Total Expense of \$527,455, thereby requesting a subsidy of \$115,215. The Executive Director's Salary is \$0.00.

The motion passed unanimously.

Commissioner Bennett made a motion, seconded by Commissioner O'Meara, to adopt the FY 2022 Budget for Hingham Housing Authority's 689-1 program as follows:

- a. Total Revenue of \$45,506, Total expense of \$39,597, thereby, requesting a subsidy of \$0.00. The Executive Director's Salary is \$0.00.

The motion passed unanimously.

Executive Director's Report

Laura Taylor reported on behalf of James Marathas this evening:

- COVID tests distributed to all residents.
- Christmas wreaths donated by the Boy Scouts were placed on all buildings.
- Community Room window was painted for the holidays.
- Windows delivered for window project for 667-02, 705
- Broken mower deck spindle replaced.
- New dumpster pads installed at building 5 and 15.
- Potholes in roadway repaired to eliminate trip hazards.
- Food delivery to all residents from Boston Greater Food Bank.
- Lighting project punch list completed.
- Food donation made to Wellspring in Hull Charles Bogni.
- Building 4 gas leak repaired, all dryer connections replaced.
- Window construction project in progress.
- Lighting punch list repair list in progress.
- All holiday decorations removed and stored.
- Truck inspection sticker updated.
- Replacement of boiler valve, building 9.
- Letter sent to Town of Hingham to clarify ownership of Beal Street parcel.
- Working with HAB to integrate new operational software. Expect to be online January 2022.

Old/New Business

Commissioner Bennett asked about the cleaning and sanitizing measures in place and said residents had some concerns due to COVID. Colleen Whelan responded the protocols were being followed.

Discussion ensued on the Housing Authority's role, regarding residents who contract the disease.

Cleaning and sanitizing - remain a top priority of the Housing Authority maintenance staff.

Discussion was held regarding the recent letter that was sent to the Town of Hingham concerning ownership of the Beal Street parcel. The letter requested the Town forward the Deed to James Marathas, HHA Executive Director

The following motion was made:

Commissioner O'Meara made a motion, seconded by Commissioner Suchecki to authorize James Marathas to engage in legal services regarding the property at 100 Beal Street. The motion passed unanimously.

Community Preservation Committee Update

Discussion was held on the applications submitted to the Community Preservation Committee. There has been no decision from the CPC yet, regarding the remaining applications. However, there is a meeting being held virtually tomorrow evening. All are encouraged to attend the meeting.

Commissioner Lauter suggested bringing up the fire that New York just experienced and how the doors did not close causing the fire to spread quickly. Commissioner Buhr said she would bring up the recent fire.

The Commissioners agreed to a meeting date of February 8, 2022, at 5:00 p.m. The meetings will remain remote until further notice.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:57 p.m.

Respectfully submitted,

Terry Champion, Recording Secretary