

**Hingham Housing Authority Board Meeting
Tuesday, May 9, 2023, at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, May 9, 2023, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Irma Lauter	None
Megan Buhr	
Michelle Larned	
Ruth Bennett	
Janine Suchecki	

Pledge of Allegiance

The Pledge of Allegiance was led by Chairwoman, Janine Suchecki.

Tenant Association

Sue Gustafson reported on behalf of the Association. The Association had their meeting this month, with a core group of effective people. They report one active gardener and will be reaching out to others that have signed up for a plot of land. A “drop in” BBQ is being planned. The Association reports that the new benches and old benches are being used.

Motion to approve the Accounts Payable and Payments

Commissioner Lauter made a motion, seconded by Commissioner Larned, to approve the accounts payable and the payments. The motion passed unanimously.

Motion to Approve the Minutes from the April 11, 2023, Regular Board Meeting

Commissioner Larned made a motion, seconded by Commissioner Lauter, to approve the Minutes from the April 11, 2023, Regular Board Meeting. The motion passed unanimously.

Commissioner Bennett made a motion, seconded by Commissioner Suchecki to Approve and Authority the Executive Director to execute Amendment #1 to the ARPA Contract for Financial Assistance (CFA) #4050 in the amount of \$27,384.00 between the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the Hingham Housing Authority. The Amendment will result in an additional award of \$27,384.00 in ARPA Funds for the Fire Alarm System Upgrade at 100 Beal St., 689-1. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Bennett to Approve and Authorizing the Executive Director to execute a contract to Nangle Engineering, Inc., for the Exterior and Interior Lighting at 100 Beal Street, 689-1. A work order was prepared by DHCD,

(See attached Work Order) and Nangle Engineering, Inc., was assigned the project under the DHCD “house Doctor” program. The design contract is in the amount of \$20,665.00. The funding source for this project is DHCD. The motion passed unanimously.

Commissioner Larned made a motion, seconded by Commissioner Buhr to Award and Authorize the Executive Director to enter into a contract with Jacqueline Electric and Contracting, Inc. for the Emergency Fire Alarm System Replacement at the 30 Thaxter Street 667-1 & 667-2. The existing Fire Alarm system has completely failed and due to the age of the system, replacement parts and components are no longer available. The failure of the system constitutes an extreme emergency, HHA submitted a request to the Division of Capital Asset Management and Maintenance (DCAMM) for a waiver of the State procurement regulations in order to rapidly get the fire alarm system replaced. The waiver was approved by DCAMM, (See attached letter). The current fire alarm service provider was solicited to provide a proposal to complete the work. Their proposal was accepted; the contract will be in the amount of \$397,960.00. The source of the funding for this contract is DHCD Emergency Reserve Funding.

Old/New Business

The was no old or new business to discuss.

Executive Director Report

Mr. Marathas reported:

- Special thank you to Kevin for all his hard work during the Fire Alarm System Failure in coordinating with vendor, Town officials and Fire Department
- Patio furniture is out
- Spring clean up
- Removed a/c covers
- Pressure washed building 15 & 16 and family units
- Greater Boston Food Delivery
- Installed handicap ramps in gazebos
- Installed surplus benching in rear walkways
- Removed all downed trees from the perimeter of the property
- Fire alarm upgrade buildings 1-9 are complete

Mr. Marathas also requested that the Board cancel the June and July Board Meetings, unless there are motions that require a vote. The Board agreed with the request. Unless there are motions requiring a vote, the next meeting will be August 8, 2023.

There being no further business, Commissioner Suchecki made a motion, seconded by Commissioner Lauter to adjourn. The motion passed unanimously, and the meeting adjourned.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director
Managed Agencies