

**HINGHAM HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
30 THAXTER STREET COMMUNITY ROOM
HINGHAM, MA
September 12, 2023 at 5:00 p.m.**

1. Roll Call
2. Pledge of Allegiance
3. Tenant Association
4. Approval of the Accounts Payables
5. Motion to approve the Minutes from the August 8, 2023, Regular Board Meeting.
 1. Motion to Approve Change Proposal No. 1 to the contract with Williams Electric, LLC, for DHCD Project #131072: ARPA Targeted Award: Hingham Fire Alarm System Upgrade (689-1). Hingham Fire would like a Heat Detector installed to cover the porch. This Change will result in an increase of \$854.97 and add 0 days to the contract time. (See attached Change Order Proposal).
 2. Motion to Approve Certificate Of Substantial Completion (CSC) for Williams Electric, LLC, for DHCD Project #131072: ARPA Targeted Award: Hingham Fire Alarm System Upgrade (689-). The contractor is substantially complete, the new Fire Alarm System is being programmed and tested and the punchlist is scheduled for this coming week. CSC will be contingent on Designer acceptance and approval.
 3. Motion to Approve Certificate Of Final Completion (CFC) for Williams Electric, LLC, for DHCD Project #131072: ARPA Targeted Award: Hingham Fire Alarm System Upgrade (689-). The new Fire Alarm System is being programmed and tested and the punchlist is scheduled for this coming week. CFC will be contingent on Designer acceptance and approval and final payment will not be made until the Punchlist is complete.
 4. Motion for the approval of Executive Office of Housing and Livable Communities (EOHLC) Wage Match Regulations as noted in Public Housing Notice 2023-03 and 2019-16, indicating all authorized employees have read and signed the Wage Match Acknowledgement Regarding Confidentiality of Information, DOR Disclosure and

Security Training for Safeguarding Information, and that the signed acknowledgements are on file for Fiscal Year 2024.

6. Old/New Business
7. Executive Director's Report
8. Adjournment