

**Hingham Housing Authority Board Meeting
Tuesday October 10, 2023 at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, October 10, 2023, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Janine Suchecki	
Megan Buhr	
Irma Lauter	
Michelle Larned	
Ruth Bennett	

Pledge of Allegiance

The Pledge of Allegiance was led by Chairwoman, Janine Suchecki

Tenant Association

Sue Gustafson reported on behalf of the Association. The Association is moving along.

Motion to approve the Accounts Payable and Payments

Commissioner Lauter made a motion, seconded by Commissioner Bennett, to approve the accounts payable and the payments. The motion passed unanimously.

Motion to Approve the Minutes from the September 12, 2023, Regular Board Meeting

Commissioner Larned made a motion, seconded by Commissioner Buhr to approve the Minutes of the September 12, 2023, Regular Board Meeting. The motion passed unanimously.

Commissioner Buhr made a motion, seconded by Commissioner Lauter to approve change proposal No. 2 to the contract with Williams Electric, LLC, for DHDC Project #131072; ARPA Targeted Award: Hingham Fire Alarm System Upgrade (689-1). This change is for the installation of a new Radio Box for cellular communication. This change will result in an increase of \$1,335.73 and add 0 days to the contract time. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Bennett to Approve Certificate of Substantial Completion (CSC) for Jacqueline Electric and Contracting Inc for DHCD Project #131079, Emergency Fire Alarm System Replacement at Thaxter Street. The motion passed unanimously.

Commissioner Buhr made a motion, seconded by Commissioner Larned to Approve Certificate of Final Completion (CFC) for Jacqueline Electric and Contracting Inc, for DHDC Project #13107: Emergency Fire Alarm Replacement at Thaxter Street, in the amount of \$75,612.40. The new Fire Alarm System has been programmed and test3ed and signed off on by Hingham Fire Department. The motion passed unanimously.

Old/New Business

None

Executive Director Report

- Greater Boston Food Bank Delivery
- Work at Scotland Street completed, will seek rent increase
- Scotland Street well water pressure switch replaced, recommendations 4k upgrade
- State inspections completed of 667-2 and 705s
- Beal Street state inspection completed
- Beal Street sprinkler system pressure relief valve replaced
- Vacancies, 37, 1, 2 completed with 8 in progress
- Introduction of John Murray, Quincy's new Finance Director
- Flue Clinic on October 24
- Beal Street research Mass Housing will keep moving forward
- Cancel November Board meeting unless emergency occurs

There being no further business, Commissioner Larned made a motion, seconded by Commissioner Lauter to adjourn. The motion passed unanimously, and the meeting adjourned.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director
Managed Agencies