

Hingham Housing Authority Board Meeting
Tuesday, January 9, 2024 at 5:00 p.m.

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, January 9, 2024, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Irma Lauter	Janine Suchecki (excused)
Megan Buhr	
Michelle Larned	
Ruth Bennett	

Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chair, Irma Lauter

Tenant Association

No report from the Tenants Association

Motion to approve the Accounts Payable and Payments

Commissioner Bennett made a motion, seconded by Commissioner Larned to approve the accounts payable and the payments. The motion passed unanimously.

Motion to Approve the Minutes from the December 12, 2023, Regular Board Meeting

Commissioner Bennett made a motion, seconded by Commissioner Buhr to approve the Minutes of the December 12, 2023, Regular Board Meeting. The motion passed with Commissioner Lauter abstaining.

Commissioner Larned made a motion, seconded by Commissioner Buhr to authorize and approve the Executive Director to enter into a contract with JM Booth Associates, Inc. in the amount of \$10,860,00 for design services for State Project #131082: Roof Replacement – 100 Beal Street. The estimated construction cost is \$59,194.00. The project is formula funding. The motion passed unanimously.

Commissioner Buhr made a motion, seconded by Commissioner Larned to authorize the Executive Director to submit a grant application pursuant to PHN 2023-18, NOFO for Resident Services Coordinators, requestion additional funding in the amount of approximately \$10K each year beginning FY24-FY28. The motion passed unanimously.

Old/New Business

No old or new business.

Executive Director Report

- Fire alarm testing completed buildings 5, 6, 7
- Beal Street sprinkler testing completed

- Boy Scout donation of wreaths were installed (a thank you card will be signed and sent at next meeting)
- Common area lighting cleaned in all buildings
- Cleaning up of downed trees and storm damage
- Repaired siding at 100 Beal Street from storm damage
- Notice of upcoming vacancy
- Family unit rehab project has begun
- Dryer vent repaired in unit 13-2
- Projects beginning – family unit rehab and painting of all common areas and hall ways

A discussion of the Beal Street property was tabled until the full board is present.

Finances are in a good place, there is nothing alarming in the reports, all programs are performing well, and we have good reserves.

There being no further business, Commissioner Larned made a motion, seconded by Commissioner Buhr to adjourn. The motion passed unanimously, and the meeting adjourned.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director
Managed Agencies