

**Hingham Housing Authority Board Meeting
Tuesday, March 12, 2024 at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, March 12, 2024, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Irma Lauter	
Megan Buhr (arrived late 5:26pm)	
Janine Suchecki	
Ruth Bennett	
Michelle Larned	

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Suchecki

Public Hearing 5:00 p.m. Hingham Housing Authority Annual Plan FY 2025 which includes the FY 2025 Capital Plan

Chair Suchecki opened the meeting for public comment, hearing none, the regular board meeting resumed.

Tenant Association

Sue Gustafson reported that the Association has had lively and productive discussions regarding activities and interests of members. It is a work in progress, but progress is being made. The Association was concerned about the recertification process. Chair Suchecki explained that the process remains the same, but with a different person processing. Chair Suchecki asked that a notice be displayed with the employee's name and contact information so that tenants know who may be contacting tenants. The Association has had positive responses on game nights, the Ask a Nurse program and will reach out to AARP and South Shore Elder Services. Sue Gustafson and Debbie Mulrooney participated in a training course on conducting meetings and focusing on issues. The Chair thanked the Association for all their hard work.

Motion to approve the Accounts Payable and Payments

Commissioner Larned made a motion, seconded by Commissioner Lauter to approve the accounts payable and the payments. The motion passed unanimously.

Motion to Approve the Minutes from the February 13, 2024, Regular Board Meeting

Commissioner Lauter made a motion, seconded by Commissioner Suchecki to approve the Minutes of the February 12, 2024, Regular Board Meeting. The motion passed unanimously.

Commissioner Suchecki wanted to make the housing community aware of a fundraising initiative for the Foster School Brick Campaign. Notices were left in the Community room for anyone wishing to participate.

Commissioner Bennett made a motion, seconded by Commissioner Lauter, to approve the Hingham Housing Authority Fiscal Year 2025 Capital Improvement Plan and to authorize the Executive Director to submit it to EOHLC for state approval. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Larned to approve the Hingham Housing Authority Fiscal Year 2025 Annual Plan and to authorize the Executive Director to submit it to EOHLC for state approval. The motion passed unanimously.

Commissioner Suchecki made a motion, seconded by Commissioner Bennett to approve Amendment #17 to the Contract for Financial Assistance (CFA) 5001 in the amount of \$169,455.00 for the FY 2027 EOHLC Formula Funding Award. The motion passed unanimously.

Commissioner Buhr made a motion, seconded by Commissioner Larned to authorize, and approve the Executive Director to enter into a Construction contract with Acer Electric LLC in the amount of \$59,000 for State Project #13070-SUST-Energy, Exterior and Interior Lighting 689. The project funding source is EOHLC Sustainability Funding. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Buhr to certify the annual Civil Rights Certification for submission to HUD for FY 2024. The motion passed unanimously.

Executive Director Report

- New mats installed in all buildings
- Soffit repair
- Boiler drain repair 16C
- Unit 38 painted and waiting to be released
- Roof repair Building 9 and 10
- Greater Boston Food Bank Delivery
- Beal Street project moving forward
- HAB software conversion completed
- Lock box for rent payments in effect April 1st
- All finance moved to Quincy Housing Authority

Old or New Business

Commissioner Bennett reported that the Human Rights Commission has review responsibilities and they are an Advisory Commission to the Select Board, but now they want Action. The Unity Council is cosponsoring some events. Commissioner Bennett is working on Health Equity.

Commissioner Suchecki stated that in full disclosure she has become a Town of Hingham employee as Assistant Veteran's Agent.

Commissioner Suchecki reported that she received a call from State Representative Meschino regarding a tenant complaint relative to parking. Commissioner Suchecki informed the Representative that there is a policy regarding parking and that any deviation from the policy is a lease violation.

Commissioner Suchecki made a motion, seconded by Commissioner Buhr to confirm support of the policy and the staff enforcement of the policy and lease violations. The motion passed unanimously.

After discussion regarding the Beal Street project, Commissioner Suchecki made a motion, seconded by Commissioner Larned for the housing authority to send a letter to the Select Board and Town Administrator requesting a time slot at the soonest available Select Board meeting. The motion passed unanimously.

There being no further business, Commissioner Suchecki made a motion, seconded by Commissioner Lauter to adjourn. The motion passed unanimously, and the meeting adjourned.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director
Managed Agencies