

**HINGHAM HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
30 THAXTER STREET COMMUNITY ROOM  
HINGHAM, MA  
January 14<sup>th</sup>, 2025 at 4:30 p.m.**

1. Roll Call
2. Pledge of Allegiance
3. Tenant Association
4. Approval of minutes from the December 10<sup>th</sup>, 2024 Board meeting.
5. Approval of the Accounts Payables
6. Motion to adopt the Quincy Housing Authority's Admissions and Continued Occupancy Policy
7. Motion to adopt the Quincy Housing Authority's Leased Housing Administrative Plan
8. Motion to authorize the Executive Director to enter into a contract with MassNAHRO to join the Massachusetts Centralized Waiting list for the administration of Leased Housing Programs.
9. Motion to Approve Certificate Of Final Completion (CFC) for National Electrical Contracting , Inc. for Project #131080: Electromagnetic Door Holder Installation – 667-1. Source of funding is CPC Grant Award. Final payment will not be made until payment requisition # 1 is paid by the Town of Hingham. CFC document is being drawn up for signature by the contractor.
10. Motion to make payment to National Electrical Contracting, Inc. for Project #131080: Electromagnetic Door Holder Installation – 667-1 in the amount of \$42,197.00. The town of Hingham CPC policy per their CPC Process Manual is to reimburse HHA for the incurred costs \$40,535.00 was the CPC grant.
11. Motion to Approve **EOHLC Sustainability Initiative** Targeted Heating System Update Award of \$1,540,000.00 for the replacement of the 667-1 Boilers. These funds are intended to fully cover the cost to update end-of-life heating equipment and associated electrical improvements and weatherization, to be replaced with new electric heating. This targeted capital improvement initiative is geared towards proactively implementing PHN 2024-11, which outlines EOHLC's intention to primarily fund electrification, rather than replacement in-kind, of aged oil and gas equipment.
12. Motion to authorize and approve the Executive Director to execute the Certificate of Substantial Completion (CSC) for Acer Electric LLC for State Project #13070-SUST-Energy, Exterior and Interior Lighting 689-1 (Beal St.). The project funding source is EOHLC Sustainability Funding. (CSC form was initiated in Cap Hub software system on 1/9/2025)

13. Motion to authorize and approve the Executive Director to execute the Certificate of Final Completion (CFC) for Acer Electric LLC for State Project #13070-SUST-Energy, Exterior and Interior Lighting 689-1 (Beal St.). The project funding source is EOHLC Sustainability Funding. The Punch List is complete. Final Payment will be made once the CSC and the CFC document is approved by all parties.

14. Old/New Business

15. Executive Director's Report

16. Adjournment