

**Hingham Housing Authority Board Meeting  
Tuesday, March 12, 2025, 2025 at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, March 12, 2025, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Janine Suchecki	
Irma Lauter	
Michelle Larned	Meghan Buhr (excused)
Ruth Bennett	

**Pledge of Allegiance**

The Pledge of Allegiance was led by Chair, Janine Suchecki

**Tenant Association**

Sue Gustafson reported on behalf of the Tenant Association that they had their monthly meeting, there were no tenant issues to report. They have set up a table for anyone who drops into the community room to participate in completing a puzzle. They could use a larger table.

**Motion to Approve the Minutes from the February 12, 2025, Regular Board Meeting**

Commissioner Lauter made a motion, seconded by Commissioner Larned to approve the Minutes of the February 12, 2025, Regular Board Meeting. The motion passed unanimously.

**Motion to approve the Accounts Payable and Payments**

Commissioner Larned made a motion, seconded by Commissioner Bennett to approve the accounts payable and the payments. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Bennett approve the operating budget for state-aided housing of the Hingham Housing Authority (Chapters 200/667/705/689/MRVP), program number 4001 for fiscal year ending 6/30/2025 showing total revenue of \$679,087 (acct. no. 3000) and total expenses of \$710,182 (acct. no. 4000) thereby requesting a subsidy of \$184,059 (acct no 3801) and further that the Executive Directors total annual salary of \$0 for fiscal year ending 6/30/2025 be submitted to EOHLC (formerly DHCD) for its review and approval. The motion passed unanimously.

Commissioner Suchecki made a motion, seconded by Commissioner Lauter approve the operating budget for state-aided housing of the Hingham Housing Authority (Chapters 200/667/705/689/MRVP), program number 689 for fiscal year ending 6/30/2025 showing total revenue of \$49,421 (acct. no. 3000) and total expenses of \$47,340 (acct. no. 4000) thereby requesting a subsidy of \$0 (acct no 3801) and further that the Executive Directors total annual salary of \$0 for fiscal year ending 6/30/2025 be submitted to EOHLC (formerly DHCD) for its review and approval. The motion passed unanimously.

## **Executive Director Report reported by Colleen Whalen on behalf of James Marathas**

- Inspection sticker for HHA Truck obtained
- Energy audit completed, scope of work submitted, waiting for approval
- Vacancies completed unit 63 and 5, awaiting new flooring
- Tree removal
- Met with Hart security regarding camera systems and placements
- Beal Street inspection completed, awaiting occupancy inspection date
- Greater Boston Food Bank delivery
- Tub reglazing family units
- Stove project phase 2 near completion
- Support post column project in progress
- Railing replacement has begun
- New signage waiting on zoning board
- Phase 2 family rehabs underway

### **Old/New Business**

Discussion surrounding Beal Street and the RFP going forward. Ms. Whalen reported that the Executive Director was waiting for clarification regarding whether the meeting with the Select Board needs to take place prior to RFP moving forward. Consensus was that Commissioner Larned will write a brief letter to the Select Board requesting a meeting and the rest of the Commissioners will sign it. If we are not required to have the meeting the RFP can go out, but will still try to schedule the meeting for community awareness and courtesy.

Discussion around the Select Board reappointment of Tenant Board Member Ruth Bennett. Commissioner Bennett will reach out to the town.

There being no further business, Commissioner Larned made a motion, seconded by Commissioner Suchecki to adjourn. The motion passed unanimously, and the meeting adjourned.

Respectfully submitted,

Colleen M. Whalen  
Assistant Executive Director  
Managed Agencies